

# Facility Use : Southeast Baptist Association

2 rooms with 8 bunk beds in each (accommodating 16 people in each) with adjacent bathrooms (including 2 showers each).

Use of kitchen and eating room available at a cost of \$30 per day used.

Air Conditioned – the 2 rooms/bathrooms & kitchen have AC

Each bunk has a twin size mattress on it. Bring all towels and linens.

**SBA requires a \$12.00 per person per night fee.**

\*An inspection will be conducted by the Mission Group Leader and a GIM staffer. If the GIM staffer cannot be present the Golden Isles Ministries, the Resort & Community Missionary will assume the duty.

\*Upon the end of mission trip a post inspection will be completed with the Mission Group Leader and a GIM staffer. Any damage to the facility will be the responsibility of the mission group to replace or reimburse.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Acknowledgement

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Name of Group: \_\_\_\_\_

Group Leader: \_\_\_\_\_

total # people      total # nights      Nightly cost  
\_\_\_\_\_ X \_\_\_\_\_ X \$12.00 = \_\_\_\_\_

total # nights for kitchen \_\_\_\_\_ X \$30.00 = \_\_\_\_\_

(add top two lines for) Final Cost = \_\_\_\_\_

Arrival time: \_\_\_\_\_ Arrival Date: \_\_\_\_\_

checkout time: \_\_\_\_\_ Checkout Date: \_\_\_\_\_

# Policies for the Southeast Baptist Association's Mission Group Building

We are blessed to be able to provide a facility for you to use while working for the Lord with Golden Isles Ministries. The following guidelines (from the association) are to be observed by all groups using the facilities.

1. Two (2) keys will be issued upon arrival. Please lock the door anytime the building is empty and at night for your safety and protection. There is a \$25 fee for misusing or losing a key; do not make a copy if you find yourself in this predicament.
2. Quiet hours are to be observed from 10PM to 8AM. This is primarily due to the close proximity of our neighbors. Any activity past 9pm should be planned inside the building only. Summer missionary staffers are also using this building. MANDATORY silence hours are midnight - 6am.
3. Mission groups may use the kitchen if they have paid for its use. There is ample room for food storage. The kitchen should be left at least as clean and orderly as it was when you arrived. Groups are responsible for bringing ALL cleaning supplies.
4. Please put ALL trash in the dumpster, & break down large containers.
5. Please do not invite the homeless to the SBA building, for the safety of our staff.
6. The mission group should provide EVERYTHING, which includes pots, utensils, cleaning supplies, plates, napkins, cups, toilet paper, cleaning supplies, etc.
7. Do not take or store food and drinks in the lodging facility. In addition to soiling the carpet, it will attract ants and other southeast coastal bugs. Food should remain in the kitchen & eating area only.
8. Vandalizing any part of the buildings and their contents is strictly forbidden.
9. Dress should be appropriate at all times. Shorts and dresses should be fingertip length and no undergarments should be visible. Bathing suits should be covered while on association property.
10. Should you have any problems with our facilities or should something accidentally get broken or destroyed, please report it immediately. Keep the building clean throughout the week, and everything should be cleaned when checking-out.
11. A Golden Isles Ministry staffer, or the SBA's Resort & Community Missionary will do a building inspection with you upon arrival and before departure. Failure to do so at the end of your trip will result in an additional \$50 fee.
12. The mission group assumes all reliability for the building while in town. Anything that is broken, vandalized, or not cleaned will result in extra expense for the incidental(s).

I understand and agree to the above policies.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Cell: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Church: \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_